

## Job Description - Pro bono, Award Judges

**Company:** The Middle East Investor Relations Association (MEIRA)

**Introduction:** MEIRA is looking for Investor Relations and ESG Professionals who have capacity to take on a more active role and be involved in MEIRA's judging panels for MEIRA's Annual Conference, **Annual Report Awards** and **ESG & Sustainability Awards Committees**. The successful candidates will benefit from closer exposure to the MEIRA Executive Team, MEIRA's Annual Report Committee, and ESG & Sustainability Committee. MEIRA's Annual Conference will take place in Abu Dhabi, on the 11<sup>th</sup> and 12<sup>th</sup> of December, 2024.

**Position:**

- Up to 10 Judges – Annual Report
- Up to 7 Judges – ESG & Sustainability Report

**Location:** Remote/Online

**Reporting to:** CEO of the Association

**About the Middle East Investor Relations Association (MEIRA)**

MEIRA is an independent non-profit organization with membership open to all investor relations, financial communications and capital markets professionals throughout the Middle East region. Formed on 1 July 2008, MEIRA is the Middle East's only professional body specifically for investor relations practitioners, a platform dedicated to promoting the investor relations profession and international standards in corporate governance. The mission of MEIRA is to enhance the reputation, efficiency, and attractiveness of the Middle East capital markets while fostering increased dialogue among its members in the region, and encouraging the IR community to share the global benchmark in best practice within the field of IR. MEIRA's objectives are to:

- Promote good relations between listed companies and the investment community
- Support high ethical and professional standards in the practice of investor relations
- Increase awareness of investor relations techniques and best practice
- Carry out research, publish information and provide education and training
- Provide a forum for members to exchange views and share experiences
- Create a solid networking platform for IR professionals in the Middle East
- Strengthen the link between investors and companies in the region

**Time commitment and Candidates' Requirements – Annual Report Awards**

- A minimum of 5-years IR experience, working for a service provider / partner, or 3-year experience working for a publicly listed company (IR, PR, C- suite role), or 2 years' buy-side or sell-side experience.
- Understanding of Annual Reports and issues affecting listed companies
- Ability to work flexibly and collaboratively with a group to shape ideas.
- Availability to join 2-3 meetings between September and November, and commit 10-12 hours in this period to review the applications.

**Time commitment and Candidates' Requirements – ESG & Sustainability Report Awards**

- A minimum of 5-years ESG experience, working for a service provider / partner, or 3-year experience working for a publicly listed company (IR with ESG exposure), or 2 years' buy-side or sell-side experience (with ESG exposure) or working for a Rating Agency.
- Very strong understanding of ESG and Sustainability Reports and issues affecting listed companies
- Ability to work flexibly and collaboratively with a group to shape ideas.
- Availability to join 2-3 meetings between September and November, and commit 10-12 hours in this period to review the applications.

**Remuneration**

- **This is a voluntary role, no remuneration will be provided.**

**What you will gain**

- Build your profile within the MEIRA network of committees' members, volunteers, the wider membership and the investor relations industry.
- Promoted and announced as a Judge of MEIRA's Awards on Social Media
- The opportunity to meet an interesting and engaged group of fellow practitioners from a range of sectors.
- Volunteering brings a "shared experience" amongst peers that has long lasting benefits for your career.
- Exposure to the MEIRA board, and potentially open the door to future board membership.

**How to apply**

If you are interested in applying for this opportunity, please email a short cover email and a link to your LinkedIn profile to Paolo Casamassima: [paolo@meira.me](mailto:paolo@meira.me). Deadline for applications: 12<sup>th</sup> July, 2024.