

Zebra Corporate Communications www.zebracc.co.uk

History of digital reporting

2000 – 2004 First steps

2005 – 2011 Fast growth

2012 – 2018

Searching for new avenues of growth

- First full HTML annual reports published
- Content and structure remain the same. HTML is just another PDF report published online
- HTML reports are published much later than their PDF version

- Digital reports develop basic user options and interactive elements
- Content remains plain mostly text with highlights
- Most HTML reports are still published later than their PDF versions
- ~70% of FTSE-100 companies publish their AFR in full HTML
- Widely adopted in Northern and Central Europe with first trials starting in the

- HTML reports become more interactive and responsive
- Report structure and content adjusted for digital delivery
- Some HTML reports are available through a mobile application

Present of digital reporting

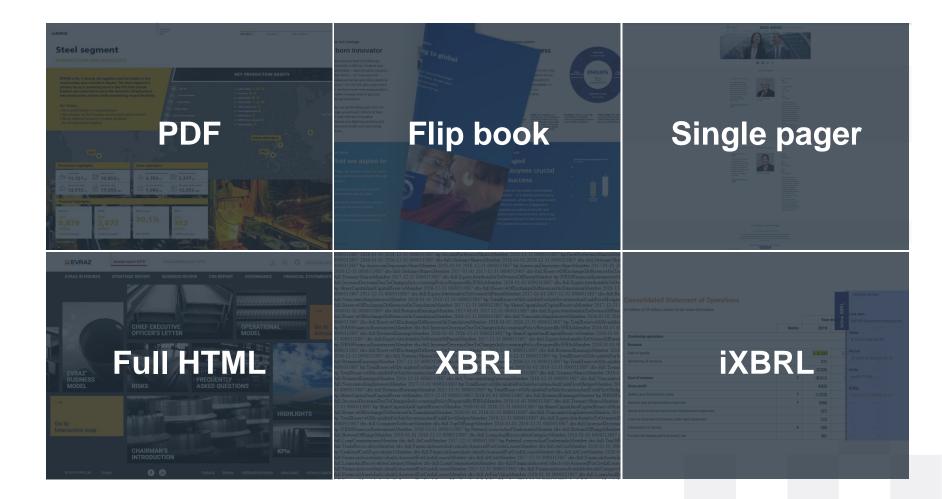
New Full HTML reports advantages

- Advanced navigation and user functions
- Fully responsive design
- Superior visual attractiveness and interaction
- Increased visitor traffic and longer engagement
- Report performance analysis
- Full HTML reports are published immediately after the PDF
- Full HTML reports become widely adopted best practice

2020 ESEF compliant reports in the UK and EU

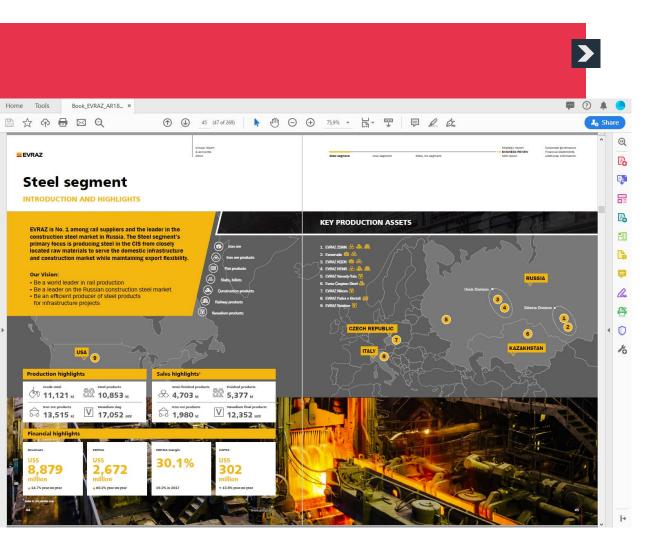
- Improved data accessibility
- Advanced analysis and comparability across the companies
- Machine readability
- Instant and mistake-proof data distribution to authorities and wider audiences

What they call digital reporting



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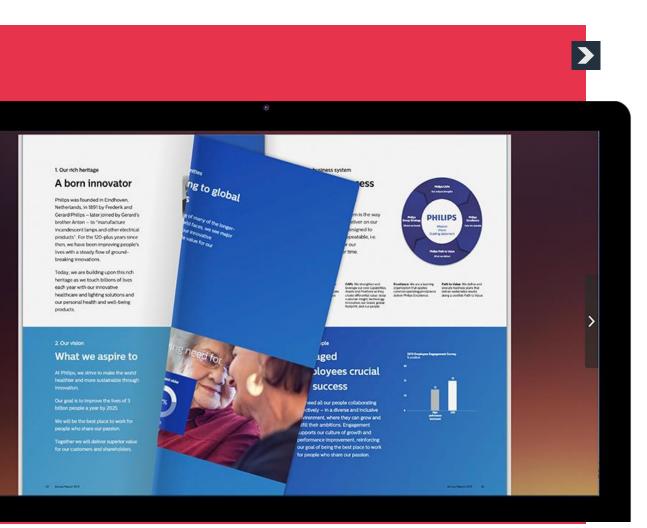
What they call digital reporting (cont.): PDF



- Ready to print
- Allows to copy the content
- Basic search function
- Basic navigation

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What they call digital reporting (cont.): Flip book

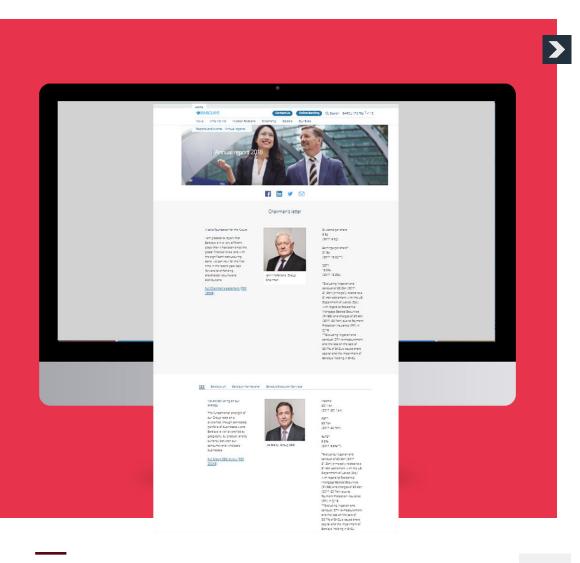


Key features

- Shell for PDF
- Ability to add video or animation

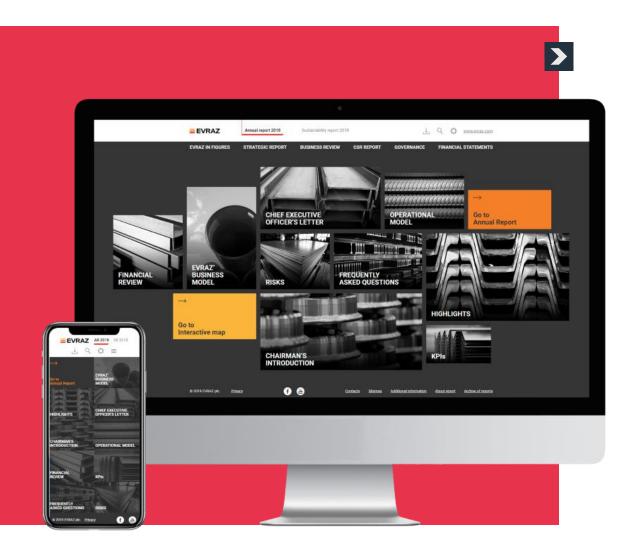
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What they call digital reporting (cont.): Single pager



- One HTML page (2-5 screens)
- Contains report highlights
- Report content available to download in PDF
- Can be stand alone or built in the corporate website

What they call digital reporting (cont.): Full HTML



Key features

- Website with full report content
- Wide range of user tools and functions
- Extensive use video, interactive objects and infographics
- Interacts with user
- Responsive design
- Cross-links with other corporate media and sources
- Ability to contain XBRL or iXBRL statements
- Tracks user experience and analyses report performance

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What they call digital reporting (cont.): XBRL

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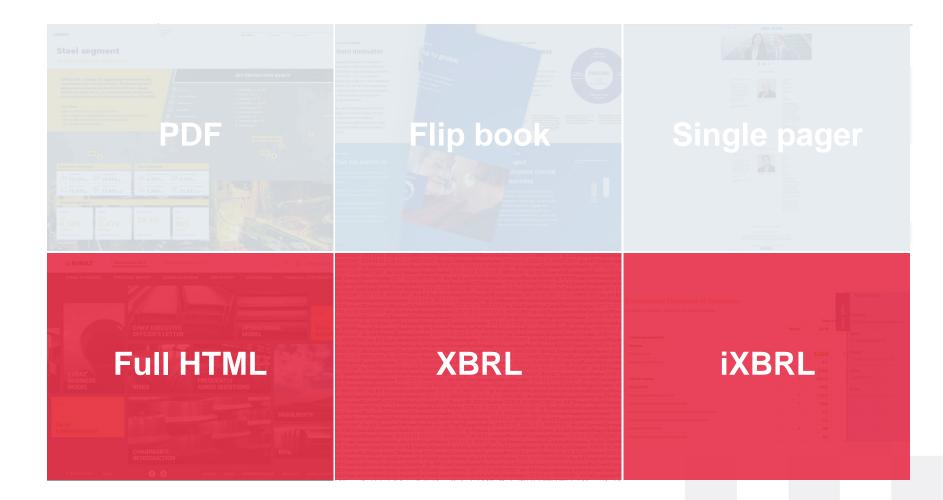
- Computer readable
- Requires special software
- For professional use only

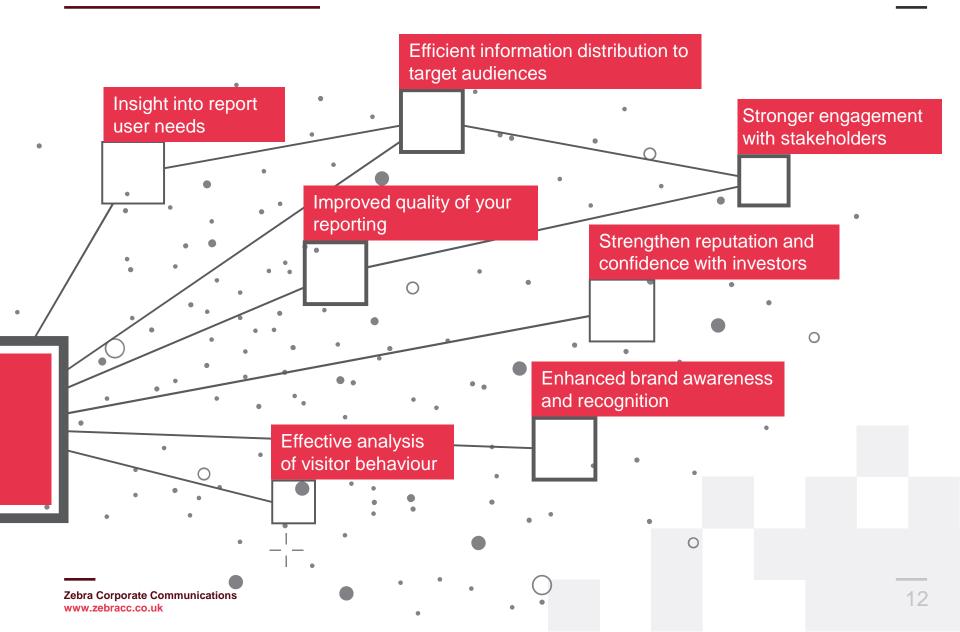
What they call digital reporting (cont.): iXBRL

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Consolidated Statement of Operations				Highl	ight all tags			
			님					
in millions of US dollars, except for per share information			nline XBRL	Line ite	m			
	Year ender			1 Diffs-full revenue from sale of goods				
	Notes	2018	5	2017				
Continuing operations						Value \$ 12.525.000.000.00		
Revenue								
Sale of goods	3	\$ 12,525	\$					
Rendering of services	3	311		2018-0	01-01 to 2018-	12-31		
		12,836		Units				
Cost of revenue	7	<u>(8,011)</u>		_ iso421	17:USD _{5.521})			
Gross profit		4,825		Entity				
Selling and distribution costs	7	(1,013)		7.5493005B7DAN39RXLK23				
General and administrative expenses	7	(546)		(540).				
Social and social infrastructure maintenance expenses		(27)		(31).				
Loss on disposal of property, plant and equipment		(11)		(4).				
Impairment of assets	6	(30)		12				
Foreign exchange gains/(losses), net		<u>361</u>		(54)				

- Machine and human readable
- Single file
- Combines most advantages of Full HTML and XBRL
- Full report content
- For professional and non professional use
- Opens in standard web browser

What we call digital reporting





Possible future for digital reporting

 Changing the perception on digital reporting: the future consists of only full HTML and iXBRL

 Expanded role of AI in digital reporting. Currently used by XBRL report publishers and professional report users

OUR PREDICTION

There will be further iXBRL and full HTML reporting development and integration. This will allow the combination of benefits from both formats.

Recent past	Present	Nearest future
		Notes block tagging (2022)
	1 January 2020 ESEF comes into force	Notes tagging in detail (?)
2013 Transparency directive (TD 2013 (26))	2019 May Final RTS and regulation	CEAOB is looking at audit
2015-2017 Consultation and feedback 2018-2019		Tagging whole the report (?)
pilot projects		
2013 - 2018	2019 - 2020	2021

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Digital reporting best practices

UK annual report contests essentials:

- Communications consistent across print and digital channels
- Meet the communications needs of external and internal audiences
- The report been promoted internally and externally and is messaging consistent across communication channels
- The report resents key messages and holistic view of company in an engaging, accessible and relevant way
- The report has quantifiable results and proven effectiveness for each target group

Zebra comments on deliverables details:

- Publish annual report in full HTML format
- Simultaneous publication of PDF and full HTML versions
- Effective use of the HTML technology (visual effects, video etc)
- Logical and user-friendly navigation
- Adoptive interface (ability to view on the mobile devices)
- Ability to download data (tables, graphs etc)
- Interlinks between annual report and sustainability report as well as corporate website and other media
- Use of report performance analysis tools

- Follow best practice guidelines
- Publish full HTML and iXBRL reports
- Publish digital reports simultaneously with PDF
- Widely use advantages of the HTML technology: video, multimedia, data downloads and interactive objects
- Promote your annual report to your stakeholders
- Analyse your annual report performance
- Track your annual report publishing KPIs
- Improve the quality of your next annual report based on the performance analysis

